



## **R U REDY?**

### **Scenario Planning & Collaboration among Libraries and Archives to Improve Disaster Preparedness for Collections**

Bozeman: Wednesday September 15, 2010 – Bozeman Public Library

– 9:00 AM - 4:00 PM

Helena: Friday September 17 2010 – Lewis & Clark Library – 9:00 AM - 4:00 PM.

Sponsored by Western States & Territories Preservation Assistance Service (WESTPAS)

**Workshop instructor:** Randy Silverman, Preservation Librarian, University of Utah

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#### **Goals of the “R U REDY?” workshop:**

- Test emergency plans & identify areas for improvement
- Identify mechanisms for mutual aid
- Improve participants’ ability to evaluate risks (via a pre-workshop self-survey)
- Encourage participants to improve disaster preparedness

#### **Who should attend:**

When possible, send 2-3 participants from your library/archive to work together on disaster preparedness activities:

- Staff member(s) responsible for emergency preparedness
- Administrator and/or manager responsible for the building/collection
- Key members of the emergency/disaster team responsible for decision-making

#### **Requirements for attendance:**

- A written disaster plan that includes collections response/recovery
- A letter of institutional commitment to explore collaboration to optimize preparedness
- A completed 3-page vulnerability assessment (distributed 3 weeks before workshop)

**Cost:** No charge to the institution. Funding provided by the National Endowment for the Humanities. Co-sponsored by the Utah State Library & Utah State Archives.

**Registration:** Pre-registration required. Register online at: <http://tiny.cc/ZePOL>  
(from the ‘WESTPAS Schedule of Workshops’ page select the correct month on the calendar, then select the date and location of your workshop)

For registration assistance contact: Kathy Krause [krause@plsinfo.org](mailto:krause@plsinfo.org)

For general & content information contact: Randy Silverman [randy.silverman@utah.edu](mailto:randy.silverman@utah.edu)